

Special Development Committee Minutes

PEACE, Inc., 217 S. Salina St., 2nd Flr.

Thursday, September 21, 2017

@12:30PM

MEMBERS PRESENT: Judge James H. Cecile (Chair), Nicholas J. DeMartino,
David A. Scharoun

MEMBERS EXCUSED: Erich W. Shafer, Robert T. Tackman

MEMBERS ABSENT: None

GUESTS PRESENT: None

STAFF PRESENT: Joseph E. O'Hara

CALL TO ORDER:

At 12:30 pm on Thursday, September 21, 2017 the Special Development Committee meeting was called to order by Chair Judge James Cecile.

INTERVIEW PROSPECTIVE BOARD MEMBER – Scott D. LeClair

Committee Chair James Cecile opened the meeting presenting an overview of the Roles and Responsibilities of Board Membership.

Board President David Scharoun described the Committee Assignment process and the Roles of the various committees.

Executive Director Joseph E. O'Hara presented an overview of PEACE, Inc. Programs and Fiscal oversight.

Mr. Scott LeClair asked a few questions, and subsequent to discussions, he was excused from the meeting.

The committee then reviewed the candidate's qualifications.

President Scharoun recommended Mr. Scott D. LeClair for Board Membership; the nomination was seconded by Hon. Nick DeMartino, and unanimously approved.

The nomination will be voted on by the full Board at the September 25th Board Meeting.

ADJOURNMENT:

At 12:50 PM, there being no other business, the 9/21/2017 Special Development Committee meeting was adjourned on a motion by David Scharoun, seconded by Nick DeMartino. The motion carried.

Scott D. LeClair

Objective:

To use skills obtained in both the educational/secular environment and within the church to help Christians identify their spiritual gifts and use them in joint service for the Lord.

Experience:

October 2014 – Present Northside Church 7965 Oswego Road,
Liverpool, New York

Life Groups and Community Outreach Coordinator

- **Life Group Coordinator:** Duties include recruiting, training, and maintaining communications with Life Group leaders; assisting Life Group leaders with obtaining study materials; and planning and organizing Life Group events
- **Assimilation:** Duties include recruiting, training, and supervising volunteers for ushering and greeting; and facilitating new and current members' connections into Life Groups
- **Community Outreach Coordinator:** Duties include developing community partnerships and coordinating volunteers for service projects with community partners; and organizing and developing events with community partners

July 2014 – October 2014 Liverpool High School Liverpool Central School District
Liverpool, New York

September 1994 – June 2004 Lincoln Middle School Syracuse City School District
and September 2010 – July 2014 Syracuse, New York

September 2004 – June 2010 Henninger High School Syracuse City School District
Syracuse, New York

School Counselor

- Duties included consulting with administrators; individual and group counseling; individual and classroom guidance; peer tutoring coordinator; mentoring coordinator; consulting with Special Education; member of school-based intervention team; and career fair coordinator including recruitment of community business partners.
- Specialized duties included substituting for administrators; developing and implementing full master schedule including determining most efficient teaching assignments, composition of teaching teams, and teaming of students; coordinator for extended day school including recruitment and hiring of staff, student discipline, and liaison between school and parents.
- Designed and implemented a school-wide counseling program which included assessing staff and student needs, and recruiting and developing an oversight committee consisting of representatives from the community, parents, and staff.

Other Church Experience:

May 2007 – October 2014

Northside Church

7965 Oswego Road
Liverpool, New York

- **Youth Worker** (January 2008 – 2013) Duties included: attending weekly youth meetings and facilitating small groups for middle school students; chaperoning youth events and trips
- **Sunday School Teacher** for senior high youth (January 2012 – 2013)
- **Refuge Student Center Assistant** (September 2009 – May 2010): Duties included developing a partnership between the local school district's administration and church administration; recruiting, developing, and training staff; designing and implementing program.
- **Deacon** (January 2009 – December 2011): Duties included attending monthly meetings; responsible for maintaining communication with 40 families; responsible for coordinating deacon activities such as dinners, a training weekend, and a Pastors' Appreciation celebration.
- **Welcome Center Volunteer** (2011 – 2013): Duties included welcoming visitors, assessing their needs and directing them toward the appropriate Sunday schools and ministry opportunities.

Education:

Graduated June 1994

Syracuse University

Syracuse, New York

Masters Degree in Counselor Education

Coursework included theoretical orientations in counseling; counseling skills and practical application; mental health counseling; appraisal and assessment; vocational counseling; group counseling; aggression replacement and social skills training.

Graduated August 1991

SUNY Cortland

Cortland, New York

Bachelor's Degree in Psychology

Independent study/co-op as a counselor in Adolescent Vocation Exploration (A.V.E.) Program at Urban League of Onondaga County. Inducted into Psi Chi (National Honor Society in Psychology), 1991.

References:

Available Upon Request