

Joseph E. O'Hara, Executive Director

## Memorandum

October 16, 2018

TO: PEACE, Inc. Board of Directors  
FROM: *Joe*  
Joseph E. O'Hara, Exec. Dir.  
SUBJECT: Action Items

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I'm attaching summary information on the HS/EHS Continuation Application for FY 2/1/2019 thru 1/31/2020, and a Budget Amendment for the current year.

Please let me know if you have any questions.

Thank you.

Enclosure:  
JEOH/cm



# Memorandum

**To:** PEACE, Inc. Board Members

**From:** Rebeccah Heberle, Director  
Head Start / Early Head Start

**Date:** October 15, 2018

**RE:** Continuation Application

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As we are in the fifth year of our current five (5) year grant we will not be making any changes in our upcoming continuation application which is due November 1, 2018.

We will continue to provide comprehensive services to 1043 children (829 Head Start and 214 Early Head Start).

The operating budget for January 31, 2019 through February 1, 2020 will be \$12,034,250.00 which included the Cost of Living Adjustment (COLA) and additional Training and Technical Assistance (T/TA) funds received in the 2018-2019 fiscal year.

\* Playground for our new location Genesee Head Start  
(est. \$75,000 - \$100,000).



# Memorandum

**To:** PEACE, Inc. Board Members

**From:** Rebecca Heberle, Director  
Head Start / Early Head Start

**Date:** October 15, 2018

**RE:** Budget Amendment

This memo is requesting approval to submit a budget amendment to the Regional Office for this fiscal year 02/01/18 – 01/31/19. The following is the explanation of the approximate changes.

Purchase of eight (8) new vans ❖ - five (5) vehicles will be traded in and three (3) are going to be requested to transfer intercompany	\$177,136.00
Playground Equipment and Installation – ❖ to replace / add to existing playgrounds	
Merrick	7,401.60
James Street	11,041.00
Sumner	25,280.00
Shade Structures and Installation – ❖ these locations do not have adequate shade over their playgrounds	
Baldwinsville	6,500.00
Merrick	6,500.00
Liverpool	6,500.00
<b>TOTAL</b>	<b>\$240,358.60</b>