



Integra Discovery Services / KTCM, LLC
 634 Old Liverpool Rd Suite 1, Liverpool, NY 13088
 Phone: (315)453-3929 Fax: (315)453-2349

BACKGROUND SCREENING APPLICANT INFORMATION FORM

PLEASE PRINT YOUR NAME AS SHOWN ON DRIVER'S LICENSE

FIRST	MIDDLE	LAST	MAIDEN/AKA
SOCIAL SECURITY NUMBER		STATE ISSUED	DATE OF BIRTH (MM/DD/YR)
DRIVER'S LICENSE NUMBER		STATE ISSUED	

PLEASE PROVIDE 7 YEARS OF ADDRESS HISTORY

CURRENT ADDRESS	CITY	STATE	ZIP	YEARS	MONTHS
PREVIOUS ADDRESS	CITY	STATE	ZIP	YEARS	MONTHS
PREVIOUS ADDRESS	CITY	STATE	ZIP	YEARS	MONTHS
PREVIOUS ADDRESS	CITY	STATE	ZIP	YEARS	MONTHS

PLEASE ELECTRONICALLY SIGN HERE

DATE

(Typing your name will count as your signature)

PEACE, Inc. Big Brothers Big Sisters Program

REQUESTING COMPANY

NAME

PHONE NUMBER

SEARCH TYPE: CHECK THE BELOW SCREENING SERVICES YOU WOULD LIKE:

<input type="checkbox"/> NCIS/ALIASES	<input type="checkbox"/> FEDERAL CRIMINAL	<input type="checkbox"/> PROFESSIONAL LICENSE VERIFICATION
<input type="checkbox"/> SSN VALIDATION	<input type="checkbox"/> COUNTY CRIMINAL	<input type="checkbox"/> NY STATE WIDE CRIMINAL HISTORY
<input type="checkbox"/> ADDRESS	<input type="checkbox"/> STATE CRIMINAL HISTORY () STATE	<input type="checkbox"/> GLOBAL REPORT/TERRORIST WATCHLIST
<input type="checkbox"/> MOTOR VEHICLE (NY)	<input type="checkbox"/> FEDERAL CIVIL	<input type="checkbox"/> EDUCATION VERIFICATION
<input type="checkbox"/> TENNANT HISTORY	<input type="checkbox"/> SEX OFFENDER	<input type="checkbox"/> EMPLOYMENT VERIFICATION
<input type="checkbox"/> MVR ()STATE	<input type="checkbox"/> CREDIT REPORT	<input type="checkbox"/> REFERENCE VERIFICATION

DISCLOSURE AND AUTHORIZATION FORM

_____ will procure an investigative consumer report on you for employment purposes. Integra Discovery Services, 634 Old Liverpool Road, Suite 1, Liverpool, NY 13088, will prepare this report. The report will contain information bearing on your character, general reputation, personal characteristics and mode of living. The types of information that may be obtained include, but are not limited to: Social Security Number Verification; Criminal Records Check and Conviction History; Court, Educational and Driving Record History; Verification of Employment; Personal and Professional Licensing and Certification Checks; Drug Testing Results. The information contained within this report will be obtained from private and public record sources, including, as appropriate, interviews with sources such as neighbors, friends and associates. You may request more information respecting the nature and scope of any Investigative Consumer Report by contacting the company requesting this report. A summary of your rights under the Fair Credit Reporting Act is also being provided to you.

Additional State Law Notices: If you reside or are applying for a position in CA, ME, NY or WA, please note: **California:** You may view and obtain the file maintained on you by Personnel Profiles upon submitting proper identification and paying the costs of duplication services, by appearing at their offices in person, during normal business hours and no reasonable notice, by mail. You may also receive a summary of the file by telephone. If you appear in person, you may be accompanied by one other person, provided that person furnishes proper identification. **Maine:** You have the right, upon request, to be informed of whether an investigative consumer report was requested, and if one was requested, the name and address of the consumer reporting agency furnishing the report. You may request and receive, from the company requesting the report, within five business days of our receipt of your request, the name, address and phone number of the nearest unit designated to handle inquiries for the consumer reporting agency issuing an investigative consumer report concerning you. You also have the right, under Maine law, to request and promptly receive from all such agencies, copies of any such reports.

New York: You have the right, upon written request, to be informed of whether or not a consumer report was requested. If a consumer report is requested, you will be provided with the name and address of the consumer reporting agency furnishing the report. You may inspect and receive a copy of the report by contacting the agency which requested the report. **Washington State:** If we request an investigative consumer report, you have the right, upon written request made within a reasonable period of time, to receive from us a complete and accurate disclosure of the nature and scope of the investigation. You have the right to request from the consumer reporting agency, a summary of your rights and remedies under state law. **Residents of, or for jobs located in CA, MN and OK Only** will be provided with a free copy of any consumer reports or investigative consumer reports on you if you check the box below. You may obtain information or copies from the requesting company's investigative report file at any time prior to your receipt of such copies, to the extent available, by contacting the requesting company.

I request a free copy of the report.

Fair Credit Reporting Act Notification: You have the right to receive a copy of your consumer credit report should one be requested for employment reasons. I request a copy of the report.

AUTHORIZATION

I have carefully read and understand this Disclosure and Authorization Form. By my signature below, I consent to the release of consumer reports and investigative consumer reports prepared by Integra Discovery Services, to the requesting Company. I understand that if the Company hires me, my consent will apply throughout my employment. I understand that information contained in my job application or otherwise disclosed by me before or during my employment, if any, may be used for the purpose of obtaining consumer reports or investigative consumer reports.

By my signature below, I also authorize the disclosure of information concerning my employment history, education, driving record history and standing, criminal records check and conviction history, pre-employment drug test results and all other information deemed pertinent by the consumer reporting agency by the following: my past or present employers; learning institutions, including colleges and universities; law enforcement agencies; federal, state and local courts; the military; and motor vehicle records agencies.

PLEASE FILL OUT AND SIGN BELOW:

LAST NAME	FIRST NAME	MIDDLE NAME
SS NUMBER	PLEASE ELECTRONICALLY SIGN HERE (Typing your name will count as your signature)	DATE