

Development Committee Minutes January 5, 2016

MEMBERS PRESENT: Judge James H. Cecile (Chair), Robert T. Tackman,
Erich W. Shafer, David A. Scharoun

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

GUESTS PRESENT: None

STAFF PRESENT: Joseph E. O'Hara

CALL TO ORDER:

At 4:45 pm, the January 5, 2016 Development Committee meeting was called to order by Judge James Cecile.

APPROVAL OF PREVIOUS MINUTES

Erich Shafer made a motion to approve the December 2015 minutes, David Scharoun seconded the motion; the motion passed unanimously.

BOARD LISTS (REVIEWED)

The Committee reviewed Board Members terms of office and committee assignments.

There was discussion on the need to interview and nominate to the full Board, a Low Income Representative. Chairman Cecile mentioned the name of an individual he thought would be a good choice.

The committee requested he make contact to gauge the individual's interest.

There was additional discussion on other possible nominees.

DRAFT AGENDA FOR THE BOARD RETREAT (REVIEWED)

Executive Director Joseph O'Hara reviewed with the committee the draft Board Retreat Agenda (see attached). It was approved and will be mailed to all Board members.

OLD BUSINESS: None.

NEW BUSINESS: None.

ADJOURNMENT:

At 5:21 PM, the January 5, 2016 Development Committee meeting was adjourned on a motion by Erich Shafer, seconded by Bob Tackman. The motion carried.

Board of Directors
Committees Assignments

Rev. 01-01-2016

EXECUTIVE COMMITTEE

David A. Scharoun, Board President
George W. Chapman, 1st Vice President
Shirley Copes, 2nd Vice President
Dwight L. Hicks, Treasurer
Erich W. Shafer, Secretary
James H. Cecile, Development Chair
Pastor Phyllis Lee, EEO/Personnel Chair
Joseph E. O'Hara, Executive Director

Sectors Represented

Private
Elected Official (NYS Senator David J. Valesky)
Elected Official (Common Council President Van Robinson)
Private
Private
Elected Official (Syracuse City County Judge Cecile)
Low Income (Southside FRC)
Executive Director

DEVELOPMENT COMMITTEE

James H. Cecile (Chair)
Erich W. Shafer
Robert T. Tackman
David A. Scharoun
Joseph E. O'Hara

Elected Official (Syracuse City County Judge Cecile)
Private
Low Income (County East FRC)
Private
Executive Director

FINANCE COMMITTEE

Dwight L. Hicks (Chair)
George W. Chapman
Richard W. Baker
Patricia Usherwood
David A. Scharoun
Joseph E. O'Hara

Private
Elected Official (NYS Senator David J. Valesky)
Low Income (County West FRC)
Elected Official (Syracuse City Auditor Martin D. Materpole)
Private
Executive Director

EEO/PERSONNEL COMMITTEE

Pastor Phyllis Lee-Williams (Chair)
Steve Hodgins
Tonia L. Thornton
Jason J. Wallace
Joseph E. O'Hara

Low Income (Southside FRC)
Low Income (Big Brothers Big Sisters Program)
Low Income (Foster Grandparent Program)
Private
Executive Director

PLANNING COMMITTEE

Shirley Copes (Chair)
Paula Freedman
Gary M. Russell
Joseph E. O'Hara

Elected Official (Common Council President Van Robinson)
Private
Private
Executive Director

BOARD REP. TO THE POLICY COUNCIL

Patricia Usherwood

Elected Official (Syracuse City Auditor Martin D. Materpole)

ROTATING

Elizabeth Hakanson
Crystal Horne
Eric J.T. Caballero

Elected Official (Assemblyman William Magnarelli)
Low Income (HS/EHS Policy Council President)
Private

FUNDRAISING COMMITTEES

Dinner Committee:

Erich W. Shafer
Joseph E. O'Hara

Peoples Equal Action and Community Effort, Inc.

217 S. Salina St., 2nd Flr.

Syracuse NY 13202

Phone: (315) 470-3300

Fax: (315) 472-8939

www.peace-caa.org

Mission Statement: Helping people in the community realize their potential for becoming self-sufficient.

Board of Directors/Sectors Represented

<u>NAME</u>	<u>Sector Represented</u>
David A. Scharoun	PRIVATE
Dwight L. Hicks	PRIVATE
Erich W. Shafer	PRIVATE
Gary M. Russell	PRIVATE
Paula Freedman	PRIVATE
Jason J. Wallace	PRIVATE
Eric J.T. Caballero	PRIVATE
Judge James H. Cecile	PUBLIC / Elected Official - Syracuse City Court Judge Cecile
Shirley Copes	PUBLIC / Elected Official - Common Council President Van Robinson
George W. Chapman	PUBLIC / Elected Official - NYS Senator David J. Valesky
Elizabeth Hakanson	PUBLIC / Elected Official - NYS Assemblyman Bill Magnarelli
Patricia Usherwood	PUBLIC / Elected Official - Syracuse City Auditor Martin D. Masterpole
Richard W. Baker	LOW INCOME / County West Family Resource Center
Robert T. Tackman	LOW INCOME / County East Family Resource Center
Pastor Phyllis Lee-Williams	LOW INCOME / Southside Family Resource Center
Tonia L. Thornton	LOW INCOME / Foster Grandparent Program
Steve Hodgens	LOW INCOME / Big Brother Big Sister Program
Crystal Horne	LOW INCOME / HS-EHS Policy Council President

Board of Directors Current Seats = 21
 NUMBER OF OCCUPIED SEATS = 18 (3)
 Low Income Sector = 6 (1)
 Public Sector = 5 (2)
 Private Sector = 7 (0)
 Total Number of VACANT SEATS = (3)

NAME	Membership Status	CurrentTermStarted	CurrentTermEnds	Current Officer	Ter	Current Officer	1st Term Starts
David A. Scharoun	President	01-May-14	30-Apr-17	June 2016		June 2016	5/1/2008
George W. Chapman	1st Vice President	01-Oct-13	30-Sep-16	June 2016		June 2016	10/1/2007
Shirley Copes	2nd Vice President	01-Jan-14	31-Dec-16	June 2016		June 2016	1/1/2008
Dwight L. Hicks	Treasurer	01-Aug-13	31-Jul-16	June 2016		June 2016	8/1/2007
Erich W. Shafer	Secretary	01-Sep-14	31-Aug-17	June 2016		June 2016	9/1/2008
Richard W. Baker	Director	01-Jan-14	31-Dec-16				1/1/2008
Eric J.T. Caballero	Director	01-Dec-15	30-Nov-18				12/1/2015
Judge James H. Cecile	Director	01-Sep-13	31-Aug-16				9/1/2007
Paula Freedman	Director	01-Sep-15	31-Aug-18				9/1/2009
Elizabeth Hakanson	Director	01-Sep-13	31-Aug-16				9/1/2007
Steve Hodgins	Director	01-Mar-14	28-Feb-17				3/1/2014
Crystal Horne	Director	01-Jan-16	31-Dec-18				1/1/2016
Pastor Phyllis Lee-Williams	Director	01-Jan-15	31-Dec-17				1/1/2009
Gary M. Russell	Director	01-Sep-13	31-Aug-16				9/1/2007
Robert T. Tackman	Director	01-Sep-15	31-Aug-18				9/1/2009
Tonia L. Thornton	Director	01-Jan-15	31-Dec-17				1/1/2012
Patricia Usherwood	Director	01-Nov-14	31-Oct-17				11/1/2014
Jason J. Wallace	Director	01-Sep-13	31-Aug-16				9/1/2010



BOARD OF DIRECTORS RETREAT AGENDA

Friday, January 29, 2016

11:00 Gather for Site Visits
Site Visits (Lafayette and Eastside FRC)

Lunch

Welcome – Joe O’Hara

Icebreaker

Ready or Not Grant Overview – Carolyn Brown

PEACE, Inc. Communication Assessment – Eric Mower Associates

PEACE, Inc. Building Assessment - Joe Hucko/Melissa Hidek

HS/EHS Presentation – Rebecca Heberle

Break

4:00 Board Meeting

6:00 Dinner at Kitty Hoynes

Saturday, January 30, 2016

Breakfast – 7:00 a.m. – 8:45 a.m.

Ice Breaker

Strategic Plan Update – Carolyn Brown

Foster Grandparent Update - Videox

ROMA – Logic Model (Mary Beth and Cathy Green)

Break

Journey through PEACE – Clayton Baker

PEACE, Inc. Year in Review Video

Closing Comments

