

BOARD OF DIRECTORS MEETING

217 South Salina Street, 2nd Floor, Syracuse, NY 13202

4:45pm

Monday, February 24th, 2014

MEMBERS PRESENT: David A. Scharoun, Richard Baker, Judge James Cecile (Development Chair), George Chapman, Paula Freedman, Dwight Hicks (Finance Chair), Emma Johnston (Emeritus), Pastor Phyllis Lee-Williams (EEO/Personnel Chair), Carrie Roseamelia, Gary Russell, Tonia Thornton, Jason Wallace

MEMBERS EXCUSED: Debbie Brown, Shirley Copes (Planning Chair), Rachel Galusha, Fatriyah Jones, Erich Shafer, Rick Shafer, Robert Tackman

STAFF PRESENT: Joseph O'Hara, Sharon Barrett, Carolyn Brown, Catherine Green, Jamie Colucci

GUEST PRESENT: Susan Burgess – Strategic Plan Facilitator

CALL TO ORDER:

The Board of Directors meeting was called to order by President Scharoun at 4:45pm.

MOMENT OF SILENCE:

Board members observed a moment of silence to acknowledge the recent passing of Beatrice Cook.

ROLL CALL:

President Scharoun noted for the record that a quorum was not yet present.

STRATEGIC PLAN UPDATE:

Susan Burgess presented a draft of the Strategic Plan for 2014-2017. She reviewed the steps which had occurred up to that date, including an assessment of the agency's current situation, a reevaluation of the agency's mission and needs, and analysis of the results of surveys and focus groups. She then listed the staff members comprising the core team responsible for monitoring the Strategic Plan through its three-year implementation, and reviewed the Plan's goals and objectives.

ROLL CALL:

President Scharoun noted that with the arrival of additional Board members a quorum was present.

APPROVAL OF MINUTES:

***The President requested a motion to approve the January Board Meeting minutes;
Mr. Gary Russell moved to approve the January Board Meeting minutes;
Mr. Jason Wallace seconded the motion;
The motion carried unanimously***

PRESIDENT'S REPORT:

President Scharoun expressed condolences over the recent passing of Board member Beatrice Cook, and noted that Board members will be notified regarding arrangements for services.

DEVELOPMENT COMMITTEE REPORT:

Chair James Cecile reported that the committee interviewed prospective Board member Steve Hodgens, who is a member of the Big Brothers Big Sisters Advisory Committee. Judge Cecile reported that the committee voted unanimously to recommend the appointment of Mr. Hodgens as a new Board member.

***The President requested a motion to approve the appointment of Steve Hodgens;
Judge James Cecile moved to approve the appointment of Steve Hodgens;
Mr. Richard Baker seconded the motion;
The motion carried unanimously***

***The President requested a motion to accept the Development Committee report;
Mr. Dwight Hicks moved to accept the Development Committee report;
Ms. Elizabeth Hakanson seconded the motion;
The motion carried unanimously***

EEO/PERSONNEL COMMITTEE REPORT:

The February EEO/Personnel Committee meeting was cancelled due to inclement weather.

PLANNING COMMITTEE REPORT:

The February Planning Committee meeting was cancelled because a quorum was not anticipated and no action items or presentations were scheduled.

FINANCE COMMITTEE REPORT:

Chair Dwight Hicks reviewed the January first draft financial statements. He reported that the net surplus before depreciation is \$60,378 vs. the year-to-date budget of \$107,604, and that the current ratio of assets over liabilities is 166.68%. He also reported that the line of credit was at \$100,000 and that the provisional indirect rate was 24.7%.

Mr. Hicks reported that the committee discussed the status of the sale of the property at 811 East Washington Street. Mr. O'Hara reported that the committee discussed the allocation formulas for the Senior Nutrition Program and strategies to reduce the number of unserved meals due to under-participation.

Mr. Scharoun reported that the committee discussed the mortgage for the County South Family Resource Center, which will be paid in full in 2015.

***The President requested a motion to accept the Finance Committee report;
Mr. Gary Russell moved to accept the Finance Committee report;
Judge James Cecile seconded the motion;
The motion carried unanimously***

EXECUTIVE DIRECTOR’S REPORT:

Mr. O’Hara reported that the Eastside Family Resource Center NAC expects to choose a new chairperson in March or April. He noted that Beatrice Cook had served as a stabilizing influence for that committee.

Mr. O’Hara reported that the agency property at 811 East Washington Street is still on the market, and that alternative locations for the Department of Energy & Housing Services are being considered.

Mr. O’Hara noted that the first meeting of the new stadium task force on which he serves was scheduled for February 25th.

Mr. O’Hara reported that Haylor , Fryer and Coon had donated \$40,000 for agency Camperships and summer programming. He also reported that FRCs are organizing Super Saturday parties where families can register for Camperships.

CENTER REPORTS:

None.

NEW BUSINESS:

None.

OLD BUSINESS:

None.

COMMUNITY CONCERNS:

None.

ADJOURNMENT:

***The President requested a motion to adjourn the February 24th, 2014, Board meeting;
Mr. Gary Russell moved to adjourn the February 24th, 2014, Board meeting;
Mr. Dwight Hicks seconded the motion;
The motion carried unanimously
The February 24th, 2014, Board Meeting adjourned at 5:27pm.***