



Special Executive Committee Meeting Minutes
(via Email)
April 7-10, 2016

Executive Committee: David A. Scharoun, George W. Chapman, Shirley Copes,
Dwight L. Hicks, Erich W. Shafer, James H. Cecile,
Pastor Phyllis Lee-Williams

OPWDD Resolution

Under our OPWDD (Office for People with Developmental Disabilities) contract, PEACE, Inc. was awarded funds to increase salaries and related fringes for our OPWDD direct service personnel only. The percentage increase totaled 4% and the hourly rates were adjusted accordingly in 2015.

On April 7, 2016, the Executive Director Joseph O'Hara and Controller Nancy Turo forwarded to the Executive Committee, via email, the attached attestation that requires Board approval, asking the Executive Committee for their email approval or dis-approval on behalf of the Board. If approved, this attestation has to be signed by the Board President David A. Scharoun and returned to OPWDD no later than April 21, 2016.

Executive Committee members, David A. Scharoun, George W. Chapman, Shirley Copes, Dwight L. Hicks, Judge James H. Cecile, Erich W. Shafer, and Pastor Phyllis Lee-Williams responded via email and gave their unanimous approval for the OPWDD direct service salary increase.

This attestation will be signed by the Board President David A. Scharoun and returned to OPWDD.



Joe O'Hara <johara@peace-caa.org>

URGENT please respond via email: Approval / Resolution Needed

1 message

Joe O'Hara <johara@peace-caa.org>

Thu, Apr 7, 2016 at 11:09 AM

To: "David A. Scharoun" <dscharoun1@verizon.net>, "George W. Chapman" <gwc@gwchapmanconsulting.com>, Shirley Copes <shirlgram08@gmail.com>, "Dwight L. Hicks" <dwightlhicks@remax.net>, Erich Shafer <Eshafer@greenlakeassociates.com>, "Judge James H. Cecile" <jcecile@yahoo.com>, Pastor Phyllis Lee-Williams <sandpiper116@hotmail.com>

Cc: Nancy Turo <nturo@peace-caa.org>

URGENT Please respond via email.Approval / Resolution Needed (see attached document)

Under our OPWDD (Office for People with Developmental Disabilities) contract, PEACE, Inc. was awarded funds to increase salaries and related fringes for our OPWDD direct service personnel only. The percentage increase totaled 4% and the hourly rates were adjusted accordingly in 2015.

Attached is an attestation that requires board approval. We are asking for the Executive Committee's email approval or dis-approval as this attestation has to be signed by the Board President and returned to OPWDD no later than April 21, 2016.

Thank you.

Joseph E. O'Hara
Executive Director
PEACE, Inc.
217 S. Salina St.
Syracuse, NY 13202
Phones: (315)634-3712 & (315)470-3300
Fax: (315)472-8939
johara@peace-caa.org
www.peace-caa.org

 **OPWDD Board Resolution Document.pdf**
36K

Joseph E. O'Hara, Executive Director

People's Equal Action and Community Effort, Inc. (PEACE, Inc.) hereby certifies and attests to the following pursuant to Part 1 of Chapter 60 of the Laws of 2014 ("Part 1 of Chapter 60"):

- David A. Scharoun is the President of the Board of Directors of PEACE, Inc. and is duly authorized by PEACE, Inc. to provide this attestation and certification on its behalf.
- The funding provided to PEACE, Inc. pursuant to Part 1 of Chapter 60 for the period beginning January 1, 2015 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff and direct support professionals as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.
- The funding provided to PEACE, Inc. pursuant to Part 1 of Chapter 60 for the period beginning April 1, 2015 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff and direct support professionals and clinical staff as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.
- Such funding will not be and was not used for any other purpose or expense.
- The Board of Directors of PEACE, Inc. have approved a resolution attesting that the funding received will be used solely to support salary and salary-related fringe benefit increases for staff described above.

People's Equal Action and Community Effort, Inc. (PEACE, Inc.)
217 South Salina St., 2nd Floor
Syracuse, NY 13202

Officer Signature _____ Date: _____

I understand that my signature represents that I am signing and responding to all certifications and attestations listed above.

Print Name: David A. Scharoun

Title of Person signing this form: Board President

Contact Phone Number/Email Address: 315-430-2809, dscharoun1@verizon.net



Joe O'Hara <johara@peace-caa.org>

Re: URGENT please respond via email: Approval / Resolution Needed

1 message

Dave Scharoun <dscharoun1@verizon.net>

Thu, Apr 7, 2016 at 11:34 AM

To: Joe O'Hara <johara@peace-caa.org>, "George W. Chapman" <gwc@gwchapmanconsulting.com>, Shirley Copes <shirlgram08@gmail.com>, "Dwight L. Hicks" <dwightlhicks@remax.net>, Erich Shafer <Eshafer@greenlakeassociates.com>, "Judge James H. Cecile" <jcecile@yahoo.com>, Pastor Phyllis Lee-Williams <sandpiper116@hotmail.com>

Cc: Nancy Turo <nturo@peace-caa.org>

I vote for approval.

David Scharoun

From: Joe O'Hara

Sent: Thursday, April 07, 2016 11:09 AM

To: David A. Scharoun ; George W. Chapman ; Shirley Copes ; Dwight L. Hicks ; Erich Shafer ; Judge James H. Cecile ; Pastor Phyllis Lee-Williams

Cc: Nancy Turo

Subject: URGENT please respond via email: Approval / Resolution Needed

URGENT Please respond via email.

Approval / Resolution Needed (see attached document)

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Attached is an attestation that requires board approval. We are asking for the Executive Committee's email approval or dis-approval as this attestation has to be signed by the Board President and returned to OPWDD no later than April 21, 2016.

Thank you.

Joseph E. O'Hara

Executive Director

PEACE, Inc.

217 S. Salina St.

Syracuse, NY 13202

Phones: (315)634-3712 & (315)470-3300

Fax: (315)472-8939

johara@peace-caa.org

www.peace-caa.org

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Joe O'Hara <johara@peace-caa.org>

RE: URGENT please respond via email: Approval / Resolution Needed

1 message

Dwight Hicks <dwrightlhicks@remax.net>

Thu, Apr 7, 2016 at 11:37 AM

To: johara@peace-caa.org

Greetings Joe, as the chairman of the finance committee, I approve this resolution.

Sincerely,

Dwight L. Hicks, CRS
Licensed Associate Real Estate Broker
DAV - USMC
RE/MAX Masters

Cell (315) 884-7656
Office (315) 449-9944 x 232
Fax (315) 449-0304
E-Mail: DwightLHicks@remax.net
To search for properties visit my web site at www.dwrightlhicks.com

—Original Message—

Date: 2016-04-07 11:09:53

From: johara@peace-caa.org

To: dscharoun1@verizon.net; gwc@gwchapmanconsulting.com; shirlgram08@gmail.com;
dwightlhicks@remax.net; Eshafer@greenlakeassociates.com; jcecile@yahoo.com;
sandpiper116@hotmail.com

Cc: nturo@peace-caa.org

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Joseph E. O'Hara
Executive Director



Joe O'Hara <johara@peace-caa.org>

RE: URGENT please respond via email: Approval / Resolution Needed

1 message

George Chapman <gwc@gwchapmanconsulting.com>

Thu, Apr 7, 2016 at 11:42 AM

To: Joe O'Hara <johara@peace-caa.org>

I approve.

George

From: Joe O'Hara [mailto:johara@peace-caa.org]**Sent:** Thursday, April 07, 2016 11:10 AM**To:** David A. Scharoun; George W. Chapman; Shirley Copes; Dwight L. Hicks; Erich Shafer; Judge James H. Cecile; Pastor Phyllis Lee-Williams**Cc:** Nancy Turo**Subject:** URGENT please respond via email: Approval / Resolution Needed

URGENT Please respond via email.

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Joseph E. O'Hara

Executive Director

PEACE, Inc.

217 S. Salina St.

Syracuse, NY 13202



Joe O'Hara <johara@peace-caa.org>

Re: URGENT please respond via email: Approval / Resolution Needed

1 message

James Cecile <jcecile@yahoo.com>
To: Joe O'Hara <johara@peace-caa.org>

Thu, Apr 7, 2016 at 11:21 AM

I approve.

Jim Cecile

Sent from my iPhone

On Apr 7, 2016, at 11:09 AM, "Joe O'Hara" <johara@peace-caa.org> wrote:

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<OPWDD Board Resolution Document.pdf>



Joe O'Hara <johara@peace-caa.org>

Re: URGENT please respond via email: Approval / Resolution Needed

1 message

shirley copes <shirgram08@gmail.com>

Thu, Apr 7, 2016 at 11:52 AM

To: Joe O'Hara <johara@peace-caa.org>

I vote to approve

Shirley Copes
2nd Vice President

On Thu, Apr 7, 2016 at 11:09 AM, Joe O'Hara <johara@peace-caa.org> wrote:

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Joe O'Hara <johara@peace-caa.org>

OPWDD

1 message

Phyllis Lee-Williams <sandpiper116@hotmail.com>
To: "johara@peace-caa.org" <johara@peace-caa.org>

Fri, Apr 8, 2016 at 8:01 AM

I approve.

Sent from my iPhone



Joe O'Hara <johara@peace-caa.org>

RE: URGENT please respond via email: Approval / Resolution Needed

1 message

eshafer@greenlakeassociates.com <eshafer@greenlakeassociates.com> Sun, Apr 10, 2016 at 12:36 PM

To: Joe O'Hara <johara@peace-caa.org>

Cc: "David A. Scharoun" <dscharoun1@verizon.net>, "George W. Chapman" <gwc@gwchapmanconsulting.com>, Shirley Copes <shirgram08@gmail.com>, "Dwight L. Hicks" <dwightlhicks@remax.net>, "Judge James H. Cecile" <jcecile@yahoo.com>, Pastor Phyllis Lee-Williams <sandpiper116@hotmail.com>, Nancy Turo <nturo@peace-caa.org>

I approve.

-Erich

-----Original Message-----

From: "Joe O'Hara" <johara@peace-caa.org>

Sent: Thursday, April 7, 2016 11:09am

To: "David A. Scharoun" <dscharoun1@verizon.net>, "George W. Chapman" <gwc@gwchapmanconsulting.com>, "Shirley Copes" <shirgram08@gmail.com>, "Dwight L. Hicks" <dwightlhicks@remax.net>, "Erich Shafer" <Eshafer@greenlakeassociates.com>, "Judge James H. Cecile" <jcecile@yahoo.com>, "Pastor Phyllis Lee-Williams" <sandpiper116@hotmail.com>

Cc: "Nancy Turo" <nturo@peace-caa.org>

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