

PEACE, Inc.

EEO/Personnel Committee Minutes

May 2, 2013

MEMBERS PRESENT: Pastor Phyllis Lee-Williams, Carrie Roseamelia, Tonia Thornton,
Jason Wallace

STAFF PRESENT: Joseph O'Hara, Catherine Green, Jamie Colucci

CALL TO ORDER:

The meeting was called to order at 4:46pm, and members observed a moment of silence.

APPROVAL OF MINUTES:

A motion to approve the minutes of the April meeting was made by Mr. Wallace, seconded by Ms. Roseamelia, and approved unanimously. It was noted that a quorum was not present at the April meeting.

NEW BUSINESS:

Ms. Green discussed the potential impacts of the ongoing implementation of the Affordable Care Act and the proposed increase to the NYS minimum wage.

OLD BUSINESS:

Mr. O'Hara reported that HS/EHS funding is expected to be cut by 5.27%. He discussed a proposal that is being submitted to the HS/EHS Regional Office to accommodate these cuts. This proposal includes some cuts in positions for specific administrative employees and in hours for some other employees, as well as eliminating some slots and services for children.

POOL REPORT:

The committee reviewed the April summary of hires and vacancies. It was noted that candidates have been selected for several of the open positions and are awaiting final approval.

ADJOURNMENT:

A motion to adjourn was made by Ms. Thornton, seconded by Mr. Wallace, and approved unanimously. The meeting was adjourned at 5:29pm.

P.E.A.C.E., INC.
MEMORANDUM

TO: Head Start Policy Council/Personnel Committee/EEO Personnel Committee
FROM: Human Resources Department
SUBJECT: Open Positions
DATE: April 30, 2013

The following is a list of all approved open positions within P.E.A.C.E., Inc., as of April 30, 2013.

| <u>Position Title</u> | <u>Pay Grade</u> | <u>Date Posted</u> |
|---|------------------|--------------------|
| Teacher, Head Start - Rockwell | 7/Nonexempt | 4/8/13 |
| UPK Teacher, Head Start - St. Brigid's | 7/Nonexempt | 3/27/13 |
| Teacher, Early Head Start - UUMC | 7/Nonexempt | 3/27/13 |
| Teacher, Early Head Start - Sumner | 7/Nonexempt | 3/27/13 |
| Teacher, Early Head Start - Sumner | 7/Nonexempt | 3/27/13 |
| Teacher Assistant, Head Start - St. Brigid's | 3/Nonexempt | 1/7/13 |
| Teacher Assistant, Head Start - Sumner | 3/Nonexempt | 3/6/13 |
| Teacher Assistant, Head Start - Merrick | 3/Nonexempt | 3/6/13 |
| Teacher Assistant, Head Start - Baldwinsville | 3/Nonexempt | 3/27/13 |
| Teacher Aide, Head Start - Lafayette | 2/Nonexempt | 4/22/13 |
| Teacher Aide, Early Head Start - Sumner | 2/Nonexempt | 4/29/13 |
| Bus Driver, Head Start - Lafayette & Rockwell | 4/Nonexempt | 3/6/13 |
| Bus Driver, Head Start - St. Brigid's | 4/Nonexempt | 3/20/13 |
| Bus Driver, Head Start - Floater | 4/Nonexempt | 1/31/13 |
| Bus Driver, Head Start - Floater | 2/Nonexempt | 11/20/12 |
| Director, Energy & Housing Services | 16/Exempt | 4/8/13 |