



## **Executive Committee Minutes**

(via Email)  
**June 1, 2015**

Executive Committee: David A. Scharoun, Shirley Copes, Judge James H. Cecile, Dwight L. Hicks, George W. Chapman, Pastor Phyllis Lee-Williams

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### **Approval for CSBG Authorized Signors for 2016 CSBG Contract**

On Monday, June 1, 2015, PEACE, Inc. Controller Nancy Turo forwarded to the Executive Committee, via email, a request for their annual approval of "CSBG Authorized Signors" for the 2016 CSBG Contract.

*Executive Committee members, David A. Scharoun, Dwight L. Hicks, George W. Chapman, and Judge James H. Cecile reapproved affirmatively by each reauthorizing Joseph E. O'Hara, Kathleen O'Brien, Nancy Turo, Sandra Williamson, and Mary Beth Welch to sign 2016 CSBG Contract documents on behalf of PEACE, Inc.*



Joe O'Hara &lt;johara@peace-caa.org&gt;

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**PLEASE RESPOND VIA EMAIL - Approval for CSBG Authorized Signors**

1 message

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**Nancy Turo** <nturo@peace-caa.org>

Mon, Jun 1, 2015 at 2:17 PM

To: Dave Scharoun &lt;dscharoun1@verizon.net&gt;, "Dwight L. Hicks" &lt;dwrightlhicks@remax.net&gt;, "George W. Chapman" &lt;gwc@gchapmanconsulting.com&gt;, James Cecile &lt;jcecile@yahoo.com&gt;, sandpiper116@hotmail.com, shirlgram08@hotmail.com

Cc: Connie Magunga &lt;cmagunga@peace-caa.org&gt;, Joe O'Hara &lt;johara@peace-caa.org&gt;

Hi:

Attached is a document that requires your approval for our

FFY2016 CSBG reapplication package that is due back to the Dept of State by June 19, 2015. Please respond via email with your approval or disapproval.

It is the same form as you approved in

April 2015 (for the FFY15 amendment) with the same authorized signors. Once it is approved we will have to obtain the Board President's signature on the attached form.

Thanks

Nancy Turo

Controller

PEACE, Inc.

315-634-3728




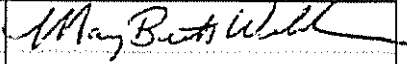
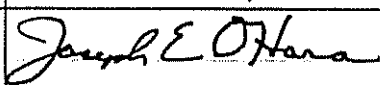
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 **Authorized Signatures 2016 CSBG Contract.pdf**  
26K

**GRANTEE AUTHORIZED SIGNATURES**  
**COMMUNITY SERVICES BLOCK GRANT**  
**2016 CSBG Contract**

Grantee: People's Equal Action and Community Effort, Inc.

Date 6/1/2015  
 Contract # C1000309

DOCUMENT	TITLE	NAME	SIGNATURE
Contracts/Amendments	1) Executive Director	Joseph E. O'Hara	
	2)		
Financial Reports	1) CFO	Kathleen O'Brien	 
	2) Senior Accountant	Nancy Turo Sandra Williamson	
Program Reports	1) Quality Assurance Manager	Mary Beth Welch	
	2)		
Vouchers	1) Executive Director	Joseph E. O'Hara	
	2) CFO	Kathleen O'Brien	

The above authorizations were approved by the board of directors on \_\_\_\_\_ (Date)

Name of Board Chairperson: David A Scharoun

Signature: \_\_\_\_\_ (Board Chairperson) \_\_\_\_\_ (Date)

If more than two persons are authorized to sign, copy and attach additional sheets.

Check here if extra sheets are attached [ \_\_\_\_\_ ].

**FAILURE TO SUBMIT THIS FORM WITH ORIGINAL SIGNATURES INDICATES THAT ONLY THE BOARD CHAIRPERSON IS AUTHORIZED TO SIGN ALL CSBG DOCUMENTS.**

**IF CHANGES OCCUR DURING THE CONTRACT PERIOD, A REVISED AUTHORIZED SIGNATURES FORM MUST BE SUBMITTED.**



Nancy Turo &lt;nturo@peace-cao.org&gt;

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**Re: PLEASE RESPOND VIA EMAIL - Approval for CSBG Authorized Signors**

1 message

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**Dave Scharoun** <dscharoun1@verizon.net>  
To: Nancy Turo <nturo@peace-cao.org>

Mon, Jun 1, 2015 at 2:22 PM

I approve.

David Scharoun

**From:** Nancy Turo**Sent:** Monday, June 01, 2015 2:17 PM**To:** Dave Scharoun ; Dwight L. Hicks ; George W. Chapman ; James Cecile ; sandpiper116@hotmail.com ; shirgram08@hotmail.com**Cc:** Connie Magunga ; Joe O'Hara**Subject:** PLEASE RESPOND VIA EMAIL - Approval for CSBG Authorized Signors

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Thanks

Nancy Turo

Controller

PEACE, Inc.

315-634-3728

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Nancy Turo &lt;nturo@peace-caa.org&gt;

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**Re: PLEASE RESPOND VIA EMAIL - Approval for CSBG Authorized Signors**

1 message

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**James Cecile** <jcecile@yahoo.com>

Mon, Jun 1, 2015 at 2:35 PM

To: Nancy Turo &lt;nturo@peace-caa.org&gt;

Cc: Dave Scharoun &lt;dscharoun1@verizon.net&gt;, "Dwight L. Hicks" &lt;dwightlhicks@remax.net&gt;, "George W. Chapman" &lt;gwc@gchapmanconsulting.com&gt;, "sandpiper116@hotmail.com" &lt;sandpiper116@hotmail.com&gt;, "shirlgram08@hotmail.com" &lt;shirlgram08@hotmail.com&gt;, Connie Magunga &lt;cmagunga@peace-caa.org&gt;, Joe O'Hara &lt;johara@peace-caa.org&gt;

I approve and vote yes.

Jim Cecile.

Sent from my iPhone

On Jun 1, 2015, at 2:17 PM, Nancy Turo <nturo@peace-caa.org> wrote:

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Nancy Turo &lt;nturo@peace-cao.org&gt;

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**RE: PLEASE RESPOND VIA EMAIL - Approval for CSBG Authorized Signors**

1 message

Dwight Hicks &lt;dwightlhicks@remax.net&gt;

Mon, Jun 1, 2015 at 6:29 PM

To: nturo@peace-cao.org

As per your request, I Dwight L. Hicks, Board Treasurer give my approval for the CSBG Authirized Signors.

Sincerely,

Dwight L. Hicks, CRS  
 Licensed Associate Real Estate Broker  
 DAV - USMC  
 RE/MAX Masters

Cell (315) 884-7656  
 Office (315) 449-9944 x 232  
 Fax (315) 449-0304  
 E-Mail: Dwightlhicks@remax.net  
 To search for properties visit my web site at [www.dwightlhicks.com](http://www.dwightlhicks.com)

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 —Original Message—
**Date:** 06/01/2015 02:17PM**From:** nturo@peace-cao.org**To:** dscharoun1@verizon.net; dwightlhicks@remax.net; gwc@gchapmanconsulting.com; jcecile@yahoo.com; sandpiper116@hotmail.com; shirlgram08@hotmail.com**Cc:** cmagunga@peace-cao.org; johara@peace-cao.org**Subject:** PLEASE RESPOND VIA EMAIL - Approval for CSBG Authorized Signors

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(for the FFY15 amendment)  
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If you do not wish to receive future emails, please click the link to Unsubscribe: [Unsubscribe](#).



Nancy Turo &lt;nturo@peace-caa.org&gt;

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**RE: PLEASE RESPOND VIA EMAIL - Approval for CSBG Authorized Signors**

1 message

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**George Chapman** <gwc@gwchapmanconsulting.com>

Tue, Jun 2, 2015 at 7:56 AM

To: Nancy Turo <nturo@peace-caa.org>, Dave Scharoun <dscharoun1@verizon.net>, "Dwight L. Hicks" <dwightlhicks@remax.net>, "George W. Chapman" <gwc@gchapmanconsulting.com>, James Cecile <jcecile@yahoo.com>, sandpiper116@hotmail.com, shirlgram08@hotmail.com

Cc: Connie Magunga <cmagunga@peace-caa.org>, Joe O'Hara <johara@peace-caa.org>

I approve.

**From:** Nancy Turo [mailto:nturo@peace-caa.org]

**Sent:** Monday, June 01, 2015 2:18 PM

**To:** Dave Scharoun; Dwight L. Hicks; George W. Chapman; James Cecile; sandpiper116@hotmail.com; shirlgram08@hotmail.com

**Cc:** Connie Magunga; Joe O'Hara

**Subject:** PLEASE RESPOND VIA EMAIL - Approval for CSBG Authorized Signors

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