

BOARD OF DIRECTORS MEETING

217 South Salina Street, 2nd Floor, Syracuse, NY 13202

Monday, September 28th, 2015

MEMBERS PRESENT: David A. Scharoun, Richard Baker, Shirley Copes (Planning Chair), Paula Freedman, Elizabeth Hakanson, Emma Johnston (Emeritus), Fatriyah Jones, Pastor Phyllis Lee-Williams (EEO/Personnel Chair), Gary Russell, Erich Shafer, Robert Tackman Tonia Thornton, Jason Wallace

MEMBERS EXCUSED: George Chapman, Dwight Hicks (Finance Chair), Judge James Cecile (Development Chair), Steven Hodgson, Patricia Usherwood

MEMBERS ABSENT: W. Michael Short

STAFF PRESENT: Joseph O'Hara, Carolyn Brown, Catherine Green, Kathleen O'Brien, Jamie Colucci

CALL TO ORDER:

The Board of Directors meeting was called to order by President Scharoun at 4:52pm.

ROLL CALL:

President Scharoun noted for the record that a quorum was present.

MOMENT OF SILENCE:

Board members observed a moment of silence.

APPROVAL OF MINUTES:

***The President requested a motion to approve the June Board Meeting minutes;
Pastor Phyllis Lee-Williams moved to approve the June Board Meeting minutes;
Ms. Elizabeth Hakanson seconded the motion;
The motion carried unanimously***

PRESIDENT'S REPORT:

President Scharoun reported that the Executive Committee met on July 17th to discuss Board membership. He noted that of the nine Board members whose terms are expiring in the coming year, three intend to transition to Emeritus status. President Scharoun stressed the need to recruit new Board members, particularly those that could assist with fundraising efforts.

FINANCE COMMITTEE REPORT:

President Scharoun asked Mr. Baker to present the Finance committee report. Mr. Baker asked CFO Kathleen O'Brien to present the August financial report. Ms. O'Brien reported that the net income before depreciation is \$589,668 versus the year-to-date budget of \$14,614. She also reported that the current ratio is 145.64%, which translates to our assets (not including the ten buildings we own) being \$524,756 more than our liabilities.

***The President requested a motion to accept the Finance Committee report;
Ms. Shirley Copes moved to accept the Finance Committee report;
Ms. Tonia Thornton seconded the motion;
The motion carried unanimously***

DEVELOPMENT COMMITTEE REPORT:

President Scharoun asked Mr. Shafer to present the Development committee report. Mr. Shafer reported that letters have been sent to all Board members inquiring of their interest in continuing to serve. This is in response to the fact that 9 of 18 Board members will be term-limited during 2016.

***The President requested a motion to accept the Development Committee report;
Mr. Robert Tackman moved to accept the Development Committee report;
Pastor Phyllis Lee-Williams seconded the motion;
The motion carried unanimously***

EEO/PERSONNEL COMMITTEE REPORT:

The September EEO/Personnel committee meeting was cancelled because there were no action items.

PLANNING COMMITTEE REPORT:

Chair Shirley Copes reported that the September committee meeting included a presentation from HS/EHS Director Becky Heberle regarding goals and objectives and the school readiness plan. Ms. Copes reported that the committee approved the school readiness plan.

Ms. Copes also noted that the committee discussed the status of other grants, and in particular the pending Healthy Marriage grant.

***The President requested a motion to accept the Planning Committee report;
Ms. Paula Freedman moved to accept the Planning Committee report;
Mr. Richard Baker seconded the motion;
The motion carried unanimously***

EXECUTIVE DIRECTOR'S REPORT:

Mr. O'Hara discussed a recent assessment of the ten buildings owned by the agency, noting that there is approximately \$290,000 in the capital improvement fund.

Mr. O'Hara reported that over 50 staff received a pay increase to the new agency minimum wage of \$10.10 per hour effective July 1st. He reported that most of the rest of the staff will receive a 2% increase later this year, excluding only those that have received a recent pay increase or that were hired after July 1st.

Mr. O'Hara discussed the upcoming Champions of Diversity fundraiser.

Mr. O'Hara reported that the Board will vote on the HS/EHS Re-Application at the October meeting.

Mr. O'Hara provided an update on the Captive Insurance plan.

Mr. O'Hara discussed the expansion of the Foster Grandparent Program, noting that the number of Foster Grandparents has increased from 85 to 193 in less than a year.

Mr. O'Hara reported that a decision is anticipated regarding the Healthy Marriage Grant.

Mr. O'Hara presented an update on plans to sell the property at 811 East Washington Street.

CENTER REPORTS:

Ms. Emma Johnston discussed recent events at the Southside Family Resource Center.

NEW BUSINESS:

None.

OLD BUSINESS:

None.

ADJOURNMENT:

The President requested a motion to adjourn the September 28th, 2015, Board meeting;

Mr. Gary Russell moved to adjourn the September 28th, 2015, Board meeting;

Ms. Shirley Copes seconded the motion;

The motion carried unanimously

The September 28th, 2015, Board Meeting adjourned at 5:22pm.