

**FINANCIAL STATEMENTS**

**PEOPLE'S EQUAL ACTION AND  
COMMUNITY EFFORT, INC.**

**JANUARY 31, 2011 AND 2010**

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
People's Equal Action and Community Effort, Inc.  
Syracuse, New York

We have audited the accompanying statements of financial position of People's Equal Action and Community Effort, Inc. (a nonprofit organization) as of January 31, 2011 and 2010 and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Agency's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of People's Equal Action and Community Effort, Inc. as of January 31, 2011 and 2010 and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 26, 2011, on our consideration of People's Equal Action and Community Effort, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audits were performed for the purpose of forming an opinion on the basic financial statements of People's Equal Action and Community Effort, Inc. taken as a whole. The accompanying schedule of expenditures of federal awards for the year ended January 31, 2011 is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

*Jestone, Marshall & Discenza*

May 26, 2011  
Syracuse, New York

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**STATEMENTS OF FINANCIAL POSITION**  
**JANUARY 31, 2011 AND 2010**

|                                                                                                                                                      | <b>2011</b>         | <b>2010</b>         |
|------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|
| <b>ASSETS</b>                                                                                                                                        |                     |                     |
| <b>CURRENT ASSETS:</b>                                                                                                                               |                     |                     |
| Cash                                                                                                                                                 | \$ 2,234,192        | \$ 1,292,591        |
| Grants receivable                                                                                                                                    | 1,059,793           | 1,431,946           |
| Program service fees receivable (net of allowance for doubtful<br>accounts of approximately \$29,000 and \$10,000 in 2011<br>and 2010, respectively) | 224,488             | 236,458             |
| Inventory                                                                                                                                            | 138,934             | 48,913              |
| Other current assets                                                                                                                                 | 70,169              | 270,369             |
| Total current assets                                                                                                                                 | 3,727,576           | 3,280,277           |
| <b>LONG-TERM DEPOSITS</b>                                                                                                                            | 16,600              | 6,600               |
| <b>PROPERTY:</b>                                                                                                                                     |                     |                     |
| Land                                                                                                                                                 | 199,500             | 199,500             |
| Buildings                                                                                                                                            | 2,742,270           | 2,742,270           |
| Leasehold improvements                                                                                                                               | 4,152,443           | 3,988,319           |
| Vehicles                                                                                                                                             | 2,629,614           | 2,270,133           |
| Equipment                                                                                                                                            | 737,034             | 635,916             |
| Total                                                                                                                                                | 10,460,861          | 9,836,138           |
| Less accumulated depreciation                                                                                                                        | 6,457,981           | 5,922,436           |
| Property - net                                                                                                                                       | 4,002,880           | 3,913,702           |
| <b>TOTAL</b>                                                                                                                                         | <b>\$ 7,747,056</b> | <b>\$ 7,200,579</b> |

|                                         | <u>2011</u>         | <u>2010</u>         |
|-----------------------------------------|---------------------|---------------------|
| <b>LIABILITIES AND NET ASSETS</b>       |                     |                     |
| <b>CURRENT LIABILITIES:</b>             |                     |                     |
| Short-term bank borrowings              | \$ 250,000          | \$ -                |
| Accounts payable - Trade                | 904,273             | 947,881             |
| Accrued payroll and related liabilities | 430,721             | 363,255             |
| Current portion of long-term debt       | 8,451               | 7,728               |
| Accrued compensated absences            | 271,460             | 265,083             |
| Deferred revenue                        | 1,643,220           | 1,644,555           |
| Custodial accounts                      | 10,324              | 46,922              |
| Deposits and other current liabilities  | <u>13,301</u>       | <u>8,587</u>        |
| Total current liabilities               | 3,531,750           | 3,284,011           |
| <br>                                    |                     |                     |
| LONG-TERM DEBT - NET OF CURRENT PORTION | <u>31,887</u>       | <u>40,467</u>       |
| <br>                                    |                     |                     |
| Total liabilities                       | <u>3,563,637</u>    | <u>3,324,478</u>    |
| <br>                                    |                     |                     |
| <b>NET ASSETS:</b>                      |                     |                     |
| Unrestricted                            | 3,994,322           | 3,708,752           |
| Temporarily restricted                  | <u>189,097</u>      | <u>167,349</u>      |
| Total net assets                        | <u>4,183,419</u>    | <u>3,876,101</u>    |
| <br>                                    |                     |                     |
| TOTAL                                   | <u>\$ 7,747,056</u> | <u>\$ 7,200,579</u> |

See Accompanying Notes and Independent Auditor's Report

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JANUARY 31, 2011**

|                                       | Unrestricted        | Temporarily<br>Restricted | Total               |
|---------------------------------------|---------------------|---------------------------|---------------------|
| <b>SUPPORT:</b>                       |                     |                           |                     |
| Direct contributions                  | \$ 115,095          | \$ 41,121                 | \$ 156,216          |
| In-kind contributions                 | 5,429,755           | -                         | 5,429,755           |
| Fundraising                           | 84,115              | 61,112                    | 145,227             |
| Net assets released from restrictions | 95,859              | (95,859)                  | -                   |
| Total support                         | <u>5,724,824</u>    | <u>6,374</u>              | <u>5,731,198</u>    |
| <b>REVENUE:</b>                       |                     |                           |                     |
| Governmental agencies                 | 25,407,868          | 12,078                    | 25,419,946          |
| Program service fees                  | 1,641,112           | -                         | 1,641,112           |
| Interest income                       | 775                 | 3,296                     | 4,071               |
| Rental income                         | 61,542              | -                         | 61,542              |
| Other income                          | 1,427               | -                         | 1,427               |
| Total revenue                         | <u>27,112,724</u>   | <u>15,374</u>             | <u>27,128,098</u>   |
| Total support and revenue             | <u>32,837,548</u>   | <u>21,748</u>             | <u>32,859,296</u>   |
| <b>EXPENSES:</b>                      |                     |                           |                     |
| Program services                      | 29,317,282          | -                         | 29,317,282          |
| Management and general                | 3,185,706           | -                         | 3,185,706           |
| Fundraising                           | 48,990              | -                         | 48,990              |
| Total expenses                        | <u>32,551,978</u>   | <u>-</u>                  | <u>32,551,978</u>   |
| <b>INCREASE IN NET ASSETS</b>         | 285,570             | 21,748                    | 307,318             |
| <b>NET ASSETS - FEBRUARY 1, 2010</b>  | <u>3,708,752</u>    | <u>167,349</u>            | <u>3,876,101</u>    |
| <b>NET ASSETS - JANUARY 31, 2011</b>  | <u>\$ 3,994,322</u> | <u>\$ 189,097</u>         | <u>\$ 4,183,419</u> |

See Accompanying Notes and Independent Auditor's Report

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JANUARY 31, 2010**

|                                          | Unrestricted                      | Temporarily<br>Restricted       | Total                             |
|------------------------------------------|-----------------------------------|---------------------------------|-----------------------------------|
| <b>SUPPORT:</b>                          |                                   |                                 |                                   |
| Direct contributions                     | \$ 117,845                        | \$ 66,783                       | \$ 184,628                        |
| In-kind contributions                    | 4,634,317                         | 25                              | 4,634,342                         |
| Fundraising                              | 98,301                            | 48,776                          | 147,077                           |
| Net assets released from restrictions    | 100,577                           | (100,577)                       | -                                 |
| Total support                            | <u>4,951,040</u>                  | <u>15,007</u>                   | <u>4,966,047</u>                  |
| <b>REVENUE:</b>                          |                                   |                                 |                                   |
| Governmental agencies                    | 18,190,077                        | -                               | 18,190,077                        |
| Program service fees                     | 1,760,677                         | -                               | 1,760,677                         |
| Interest income                          | 356                               | -                               | 356                               |
| Rental income                            | 65,321                            | -                               | 65,321                            |
| Other income                             | 401                               | -                               | 401                               |
| Gain on disposal of equipment            | 4,749                             | -                               | 4,749                             |
| Total revenue                            | <u>20,021,581</u>                 | <u>-</u>                        | <u>20,021,581</u>                 |
| Total support and revenue                | <u>24,972,621</u>                 | <u>15,007</u>                   | <u>24,987,628</u>                 |
| <b>EXPENSES:</b>                         |                                   |                                 |                                   |
| Program services                         | 21,974,641                        | -                               | 21,974,641                        |
| Management and general                   | 2,968,232                         | -                               | 2,968,232                         |
| Fundraising                              | 54,468                            | -                               | 54,468                            |
| Total expenses                           | <u>24,997,341</u>                 | <u>-</u>                        | <u>24,997,341</u>                 |
| <b>INCREASE (DECREASE) IN NET ASSETS</b> | <b>(24,720)</b>                   | <b>15,007</b>                   | <b>(9,713)</b>                    |
| <b>NET ASSETS - FEBRUARY 1, 2009</b>     | <u><b>3,733,472</b></u>           | <u><b>152,342</b></u>           | <u><b>3,885,814</b></u>           |
| <b>NET ASSETS - JANUARY 31, 2010</b>     | <u><u><b>\$ 3,708,752</b></u></u> | <u><u><b>\$ 167,349</b></u></u> | <u><u><b>\$ 3,876,101</b></u></u> |

See Accompanying Notes and Independent Auditor's Report



**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JANUARY 31, 2011**

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|                                         | Program<br>Services  | Management<br>and<br>General | Fundraising      | Total                |
|-----------------------------------------|----------------------|------------------------------|------------------|----------------------|
| Salaries                                | \$ 12,056,323        | \$ 1,445,423                 | \$ 597           | \$ 13,502,343        |
| Payroll taxes and fringe benefits       | 2,785,813            | 291,047                      | 60               | 3,076,920            |
| Professional fees and contract services | 4,010,457            | 49,069                       | 1,801            | 4,061,327            |
| Conferences and travel                  | 350,178              | 57,954                       | (225)            | 407,907              |
| Occupancy costs                         | 1,740,841            | 139,507                      | -                | 1,880,348            |
| Program service fee overhead            | 112,178              | -                            | -                | 112,178              |
| Consumable supplies                     | 6,930,681            | 303,905                      | 36,916           | 7,271,502            |
| Equipment expense                       | 194,883              | 48,560                       | 3,617            | 247,060              |
| Insurance                               | 263,564              | 18,297                       | 5                | 281,866              |
| Telephone                               | 141,291              | 23,669                       | -                | 164,960              |
| Advertising, printing, postage and dues | 389,123              | 41,804                       | 5,387            | 436,314              |
| Vehicle maintenance                     | 255,129              | 4,881                        | -                | 260,010              |
| Interest expense                        | 2,818                | 458                          | -                | 3,276                |
| Depreciation                            | 20,344               | 714,567                      | -                | 734,911              |
| Other costs                             | 63,659               | 46,565                       | 832              | 111,056              |
| <b>Total expenses</b>                   | <b>\$ 29,317,282</b> | <b>\$ 3,185,706</b>          | <b>\$ 48,990</b> | <b>\$ 32,551,978</b> |

See Accompanying Notes and Independent Auditor's Report

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JANUARY 31, 2010**

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|                                         | Program<br>Services  | Management<br>and<br>General | Fundraising      | Total                |
|-----------------------------------------|----------------------|------------------------------|------------------|----------------------|
| Salaries                                | \$ 10,580,686        | \$ 1,337,565                 | \$ 888           | \$ 11,919,139        |
| Payroll taxes and fringe benefits       | 2,312,064            | 287,570                      | 95               | 2,599,729            |
| Professional fees and contract services | 2,031,889            | 72,493                       | 1,835            | 2,106,217            |
| Conferences and travel                  | 220,764              | 45,975                       | 2,685            | 269,424              |
| Occupancy costs                         | 1,479,021            | 135,425                      | -                | 1,614,446            |
| Program service fee overhead            | 136,399              | -                            | -                | 136,399              |
| Consumable supplies                     | 4,091,880            | 309,887                      | 37,993           | 4,439,760            |
| Equipment expense                       | 237,175              | 66,815                       | 3,511            | 307,501              |
| Insurance                               | 233,115              | 14,814                       | -                | 247,929              |
| Telephone                               | 74,425               | 23,257                       | 143              | 97,825               |
| Advertising, printing, postage and dues | 368,804              | 33,371                       | 6,422            | 408,597              |
| Vehicle maintenance                     | 175,672              | 2,222                        | -                | 177,894              |
| Interest expense                        | 3,717                | 5,478                        | -                | 9,195                |
| Depreciation                            | 21,179               | 582,820                      | 666              | 604,665              |
| Other costs                             | 7,851                | 50,540                       | 230              | 58,621               |
|                                         | <u>\$ 21,974,641</u> | <u>\$ 2,968,232</u>          | <u>\$ 54,468</u> | <u>\$ 24,997,341</u> |
| Total expenses                          | <u>\$ 21,974,641</u> | <u>\$ 2,968,232</u>          | <u>\$ 54,468</u> | <u>\$ 24,997,341</u> |

See Accompanying Notes and Independent Auditor's Report

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**STATEMENTS OF CASH FLOWS**  
**FOR THE YEARS ENDED JANUARY 31, 2011 AND 2010**

|                                                                                                          | <b>2011</b>  | <b>2010</b>  |
|----------------------------------------------------------------------------------------------------------|--------------|--------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>                                                             |              |              |
| Increase (decrease) in net assets                                                                        | \$ 307,318   | \$ (9,713)   |
| Adjustments to reconcile increase (decrease) in net assets to net cash provided by operating activities: |              |              |
| Depreciation                                                                                             | 734,911      | 604,665      |
| Gain on disposal of equipment                                                                            | -            | (4,749)      |
| Bad debt expense                                                                                         | 30,168       | 13,955       |
| Changes in operating assets and liabilities:                                                             |              |              |
| Grants receivable                                                                                        | 372,153      | (459,993)    |
| Program service fees receivable                                                                          | (14,030)     | 66,816       |
| Inventory                                                                                                | (90,021)     | 2,878        |
| Other current assets                                                                                     | 227,616      | (68,557)     |
| Long-term deposits                                                                                       | (10,000)     | (6,600)      |
| Accounts payable - Trade                                                                                 | (43,608)     | 535,522      |
| Accrued payroll and related liabilities                                                                  | 67,466       | 45,506       |
| Accrued compensated absences                                                                             | 6,377        | 28,406       |
| Deferred revenue                                                                                         | (1,335)      | 1,300,025    |
| Custodial accounts, deposits, and other current liabilities                                              | (31,884)     | (78,887)     |
| Total adjustments                                                                                        | 1,247,813    | 1,978,987    |
| Net cash provided by operating activities                                                                | 1,555,131    | 1,969,274    |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>                                                             |              |              |
| Proceeds from disposal of assets                                                                         | -            | 4,749        |
| Acquisitions of property                                                                                 | (855,673)    | (443,644)    |
| Net cash utilized in investing activities                                                                | (855,673)    | (438,895)    |
| <b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>                                                             |              |              |
| Payments on long-term debt                                                                               | (7,857)      | (7,174)      |
| Payments on short-term bank borrowings                                                                   | (270,000)    | (1,389,453)  |
| Proceeds from short-term bank borrowings                                                                 | 520,000      | 1,088,342    |
| Net cash provided by (utilized in) financing activities                                                  | 242,143      | (308,285)    |
| <b>INCREASE IN CASH</b>                                                                                  | 941,601      | 1,222,094    |
| <b>CASH - BEGINNING OF YEAR</b>                                                                          | 1,292,591    | 70,497       |
| <b>CASH - END OF YEAR</b>                                                                                | \$ 2,234,192 | \$ 1,292,591 |
| <b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:</b>                                                 |              |              |
| Cash paid during the year for interest                                                                   | \$ 3,208     | \$ 9,195     |

See Accompanying Notes and Independent Auditor's Report

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JANUARY 31, 2011 AND 2010**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Organization**

People's Equal Action and Community Effort, Inc. is a nonprofit corporation. People's Equal Action and Community Effort, Inc. (the "Agency") is exempt from income tax under Section 501(c)(3) of the Internal Revenue Code, and is classified as an organization that is not a private foundation as defined in Section 509(a) of the Internal Revenue Code. The Agency provides community action programs throughout Onondaga County. The programs of the Agency include senior citizen services; transportation services for elderly, disabled and isolated; activities and one-on-one interaction with a role model; programs and services covering prenatal care and early childhood education; family endeavors; emergency food needs; energy services including assistance with utility bills and home weatherization; community health and social service introduction to families and education classes on healthy relationships.

**Basis of Presentation**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Net assets and revenues, expenses, gains, and losses are classified into permanently restricted, temporarily restricted or unrestricted net assets based on the existence or absence of donor-imposed restrictions.

**Support and Revenue**

Funding for Agency programs is provided through grants from the U.S. Department of Health and Human Services, New York State Departments of State, Health, Social Services, Division of Housing and Community Renewal and Office of People with Developmental Disabilities, County of Onondaga, City of Syracuse, LaFayette Central School District, North Syracuse Central School District, Corporation for National Services, Big Brothers Big Sisters of America, United Way, and various Legislative Member Items, foundations, and corporations.

**Receivables**

Receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a charge to earnings and a credit to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable.

(Continued)

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JANUARY 31, 2011 AND 2010**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Inventory**

Inventory of supplies and materials is stated at cost using the first-in, first-out method.

**Other Current Assets**

Included in other current assets are fee for service weatherization program costs related to projects that have not been completed. Revenue is recognized when projects have been finalized in accordance with grant agreements. These programs include EmPower New York, Multifamily Performance Program, Assisted Home Performance and Assisted Multifamily Program.

**Property**

Property \$5,000 and greater is capitalized and stated at cost if purchased or fair market value if donated. Depreciation is calculated using the straight-line method over the estimated useful lives of the related assets. Long-lived donated property and equipment is recognized as unrestricted support when received.

Property acquired with grant resources is owned by the Agency for use in authorized programs. The funding sources retain reversionary interest in property purchased with grant funds. Disposition of such assets, as well as any sale proceeds, are subject to a recorded Notice of Federal Interest. Property - net purchased with grant funds was approximately \$2,504,000 and \$2,197,000 as of January 31, 2011 and 2010, respectively.

**Deferred Revenue**

Deferred revenue represents funds received but not yet earned. It is anticipated that such revenues will be earned currently.

**Contributed Materials, Facilities and Services**

The Agency records as revenue and expenses the estimated fair value of donated services, consumable supplies and space in the period received. Value for salaries is determined by using a reasonable wage and the number of hours donated. Estimated value as provided by the Salvation Army guidelines is used for consumable supplies. Donated space is recorded based on estimated fair market value of the leased space as determined by professional appraisals and third party published sources.

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JANUARY 31, 2011 AND 2010**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Indirect Cost Rate**

The Agency has been approved by its cognizant agency, U.S. Department of Health and Human Services, to apply a provisional indirect cost rate not to exceed 22.3%. Indirect costs are allocated to all programs of the Agency. Total direct salaries are used as the base to calculate the Agency's indirect cost rate.

**Functional Allocation of Expenses**

The costs of providing the various programs have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the programs benefited based on management's estimate of time spent, occupancy or usage. Other costs specifically identified to a program are charged directly to that program.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions for the reporting period and as of the financial statement date. These estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent liabilities, and the reported amounts of revenues and expenses. Actual results could differ from these estimates.

**Subsequent Events**

Subsequent events have been evaluated by management through May 26, 2011, the date the financial statements were available to be issued.

**2. SHORT-TERM BANK BORROWINGS**

The Agency has a \$1,400,000 revolving loan with HSBC Bank USA, N.A. Borrowings accrue interest at the prime rate and are not collateralized.

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JANUARY 31, 2011 AND 2010**

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**3. LONG-TERM DEBT**

Long-term debt represents a mortgage payable to M&T Real Estate, Inc. payable in monthly installments of \$877, including interest at the five year U.S. Treasury rate plus 3% per annum through May 2016. Interest is subject to adjustment in five year increments, through May 2015. Land and building with a net book value of approximately \$27,700 at January 31, 2011 is pledged as collateral to this obligation.

Maturities of the long-term portion at January 31, 2011 are as follows:

| YEAR ENDING<br>JANUARY 31, | <u>AMOUNT</u>    |
|----------------------------|------------------|
| 2013                       | \$ 8,943         |
| 2014                       | 9,464            |
| 2015                       | 10,014           |
| 2016                       | <u>3,466</u>     |
| Total                      | <u>\$ 31,887</u> |

**4. RESTRICTIONS ON NET ASSETS**

Unrestricted net assets include board designated amounts of \$202,776 and \$190,536 for reserve for unemployment insurance at January 31, 2011 and 2010, respectively.

Temporarily restricted net assets include donor restricted contributions and restricted program income to be used to support the following activities at January 31:

|                                             | <u>2011</u> | <u>2010</u> |
|---------------------------------------------|-------------|-------------|
| Head Start/Early Head Start                 | \$ 10,088   | \$ 10,262   |
| Family Resource Centers                     | 28,798      | 27,689      |
| Big Brothers Big Sisters                    | 88,138      | 75,553      |
| Foster Grandparents                         | 7,815       | 13,397      |
| Community Development                       | 3,296       | 519         |
| Project R.O.S.E.                            | 1,827       | 1,705       |
| Food Services                               | 9,627       | 11,977      |
| Weatherization                              | 16,246      | 873         |
| Frank DeFrancisco Eastwood Community Center | 15,281      | 17,891      |
| Foundation for the Future                   | 1,500       | 1,500       |
| Information Technology (IT Tech Program)    | -           | 1,273       |
| Maintenance                                 | 30          | 30          |

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JANUARY 31, 2011 AND 2010**

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**4. RESTRICTIONS ON NET ASSETS (CONT'D)**

|                                      | <u>2011</u>       | <u>2010</u>       |
|--------------------------------------|-------------------|-------------------|
| KIDS (Kids in Distressed Situations) | 3,417             | 3,000             |
| Transportation                       | 220               | 146               |
| Crop Walk                            | 716               | 597               |
| Adopt-A-Family                       | 1,784             | 937               |
| Employee Assistance                  | 314               | -                 |
| Total                                | <u>\$ 189,097</u> | <u>\$ 167,349</u> |

**5. RETIREMENT PLAN**

The Agency sponsors a 401(k) defined contribution profit sharing plan covering employees who have completed one year of service and are 18 years of age. Employees may contribute a percentage of their compensation on a pre-tax basis, subject to limitations by the Internal Revenue Service. Agency contributions to the plan are at the sole discretion of the Board of Directors. The Board elected to match up to 3% of employee deferred compensation through January 2010.

Retirement plan expense was \$156,304 and \$135,520 for 2011 and 2010, respectively.

**6. OPERATING LEASES**

The Agency leases space and equipment under arrangements accounted for as operating leases. Agreements require monthly payments expiring at various dates through December 2019.

Future minimum lease payments at January 31, 2011 are as follows:

| <u>YEAR ENDING</u><br><u>JANUARY 31,</u> | <u>AMOUNT</u>       |
|------------------------------------------|---------------------|
| 2012                                     | \$ 1,136,516        |
| 2013                                     | 566,559             |
| 2014                                     | 484,573             |
| 2015                                     | 360,297             |
| 2016                                     | 222,380             |
| Thereafter                               | <u>74,081</u>       |
| Total                                    | <u>\$ 2,844,406</u> |

Total lease expense for space and equipment included in occupancy costs and equipment expense was \$1,268,390 and \$1,009,421 for 2011 and 2010, respectively.



**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JANUARY 31, 2011 AND 2010**

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**7. DONATED MATERIALS, FACILITIES AND SERVICES**

Donated materials, facilities and services included in the financial statements for the years ended January 31 are as follows:

|                                            | <u>2011</u>         | <u>2010</u>         |
|--------------------------------------------|---------------------|---------------------|
| In-kind contributions:                     |                     |                     |
| Donated volunteer services                 | \$ 1,571,574        | \$ 1,406,755        |
| Donated professional and contract services | 1,430,490           | 1,079,462           |
| Donated travel                             | -                   | 1,134               |
| Donated facilities                         | 644,790             | 568,845             |
| Donated supplies                           | 1,701,130           | 1,503,253           |
| Donated advertising                        | 81,771              | 74,893              |
| Total In-kind contributions                | <u>\$ 5,429,755</u> | <u>\$ 4,634,342</u> |
| Expenses:                                  |                     |                     |
| Salaries                                   | \$ 1,571,574        | \$ 1,406,755        |
| Professional fees and contract services    | 1,430,490           | 1,079,462           |
| Conferences and travel                     | -                   | 1,134               |
| Occupancy costs                            | 644,790             | 568,845             |
| Consumable supplies                        | 1,701,130           | 1,503,253           |
| Advertising, printing, postage and dues    | 81,771              | 74,893              |
| Total expenses                             | <u>\$ 5,429,755</u> | <u>\$ 4,634,342</u> |

**8. CONCENTRATIONS OF CREDIT RISK**

Financial instruments that potentially subject the Agency to credit risk consist principally of unsecured receivables.

A significant portion of the Agency's revenue is generated through Federal, New York State and County grants that are renewed annually, without which there would be an impact on the Agency's level of service and operation. The Agency derives a substantial portion of its revenues from one grant. Total revenues related to this grant were \$10,015,901 and \$10,168,501 in 2011 and 2010, respectively.

The Agency has collateral agreements with two separate banks insuring all deposits.

(Continued)

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JANUARY 31, 2011 AND 2010**

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**9. CONTINGENT LIABILITY**

The Agency occupies certain real property, which is subject to a mortgage payable to the Onondaga County Community Development HOME Program. The Agency has previously recorded the mortgage as satisfied based on the intention to fulfill all requirements of the agreement with the Onondaga County Community Development HOME Program. The agreement requires the Agency to provide low-income rentals to the tenants of this property. In the event of default, as defined by the agreement, the mortgage will become due and payable in full together with interest and penalties or late charges. No liability has been recorded because any potential loss cannot be estimated. This agreement expires August 2013.

**10. RECLASSIFICATION**

Certain amounts reported at January 31, 2010 have been reclassified to reflect information and assumptions existing at January 31, 2011. These reclassifications had no effect on total net assets or decrease in net assets as originally reported.

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(Concluded)



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

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To the Board of Directors  
People's Equal Action and Community Effort, Inc.  
Syracuse, New York

We have audited the financial statements of People's Equal Action and Community Effort, Inc. (a nonprofit organization) as of and for the year ended January 31, 2011, and have issued our report thereon dated May 26, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**INTERNAL CONTROL OVER FINANCIAL REPORTING**

In planning and performing our audit, we considered People's Equal Action and Community Effort, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

## COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether People's Equal Action and Community Effort, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the finance committee, board of directors, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Jestoni, Marshall & Discenza*

Syracuse, New York  
May 26, 2011



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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS  
THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB  
CIRCULAR A-133**

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To the Board of Directors  
People's Equal Action and Community Effort, Inc.  
Syracuse, New York

**COMPLIANCE**

We have audited People's Equal Action and Community Effort, Inc.'s compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of People's Equal Action and Community Effort, Inc.'s major federal programs for the year ended January 31, 2011. People's Equal Action and Community Effort, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of People's Equal Action and Community Effort, Inc.'s management. Our responsibility is to express an opinion on People's Equal Action and Community Effort, Inc.'s compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about People's Equal Action and Community Effort, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of People's Equal Action and Community Effort, Inc.'s compliance with those requirements.

In our opinion, People's Equal Action and Community Effort, Inc. complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended January 31, 2011.

## INTERNAL CONTROL OVER COMPLIANCE

Management of People's Equal Action and Community Effort, Inc. is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered People's Equal Action and Community Effort, Inc.'s internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of People's Equal Action and Community Effort, Inc.'s internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the finance committee, board of directors, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Jestone, Marshall : Wiscenzer*

Syracuse, New York  
May 26, 2011

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JANUARY 31, 2011**

| <u>Federal Grantor/Pass-through Grantor/Program Title</u>                                                                                                             | <u>CFDA<br/>Number</u> | <u>Grant Period</u> | <u>Agency or<br/>Pass-through<br/>Number</u> | <u>Program<br/>or Award<br/>Amount</u> | <u>Federal<br/>Expenditure</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------|----------------------------------------------|----------------------------------------|--------------------------------|
| U.S. Department of Health and Human Services<br>Direct:<br>Head Start                                                                                                 | 93.600                 | 02/01/10-01/31/11   | 02CHI424/43                                  | \$ 10,063,731                          | \$ 10,015,901                  |
| ARRA - Head Start                                                                                                                                                     | 93.708                 | 07/01/09-09/30/10   | 02SE1424/01                                  | 573,767                                | 481,223                        |
|                                                                                                                                                                       | 93.708                 | 11/01/09-09/29/10   | 02SH1424/01                                  | 1,017,411                              | 899,088                        |
|                                                                                                                                                                       | 93.708                 | 09/30/10-09/29/11   | 02SH1424/02                                  | 1,152,754                              | 362,028                        |
|                                                                                                                                                                       | 93.708                 | 09/29/10-02/28/12   | 90ST0085/01                                  | 225,000                                | 21,723                         |
| Total Head Start Cluster                                                                                                                                              |                        |                     |                                              | <u>13,032,663</u>                      | <u>11,779,963</u>              |
| Healthy Marriage Promotion and Responsible Fatherhood Grants                                                                                                          | 93.086                 | 09/30/09-09/29/10   | 90FE0107/04                                  | 465,937                                | 354,617                        |
|                                                                                                                                                                       | 93.086                 | 09/30/10-09/29/11   | 90FE0107/05                                  | 477,586                                | 191,039                        |
| Total Healthy Marriage Promotion and Responsible Fatherhood Grants                                                                                                    |                        |                     |                                              | <u>943,523</u>                         | <u>545,656</u>                 |
| Community Services Block Grant                                                                                                                                        | 93.569                 | 06/01/09-05/31/10   | 90ET0381/02                                  | 50,000                                 | 6,047                          |
|                                                                                                                                                                       | 93.569                 | 06/01/10-05/31/11   | 90ET0381/03                                  | 50,000                                 | 24,783                         |
| Pass-through from:<br>NYS Department of State<br>Community Services Block Grant                                                                                       | 93.569                 | 10/01/09-09/30/10   | C005529-10                                   | 1,664,214                              | 926,962                        |
|                                                                                                                                                                       | 93.569                 | 10/01/10-09/30/11   | C001335                                      | 1,724,172                              | 577,483                        |
|                                                                                                                                                                       | 93.569                 | 10/01/09-09/30/10   | T001147                                      | 30,000                                 | 30,000                         |
| ARRA - Community Services Block Grant<br>Total Community Services Block Grant Cluster                                                                                 | 93.710                 | 04/01/09-09/30/10   | C001027                                      | 2,346,878                              | 1,494,117                      |
|                                                                                                                                                                       |                        |                     |                                              | <u>5,865,264</u>                       | <u>3,059,392</u>               |
| NYS Division of Housing & Community Renewal<br>Low-Income Home Energy Assistance                                                                                      | 93.568                 | 04/01/09-06/30/10   | C091049-09                                   | 2,206,851                              | 486,520                        |
|                                                                                                                                                                       | 93.568                 | 04/01/10-06/30/11   | C091049-10                                   | 1,111,253                              | 448,429                        |
| Onondaga County Department of Aging & Youth<br>Low-Income Home Energy Assistance<br>Total Low-Income Home Energy Assistance                                           | 93.568                 | 04/01/09-03/31/10   | 42908-R1                                     | 80,000                                 | 13,643                         |
|                                                                                                                                                                       | 93.568                 | 04/01/10-03/31/11   | 42908-R2                                     | 80,000                                 | 71,596                         |
|                                                                                                                                                                       |                        |                     |                                              | <u>3,478,104</u>                       | <u>1,020,188</u>               |
| Special Programs for the Aging - Title III, Part B -<br>Grants for Supportive Services and Senior Centers<br>Total Special Programs for the Aging - Title III, Part B | 93.044                 | 01/01/10-12/31/10   | 14905-R5                                     | 25,000                                 | 21,591                         |
|                                                                                                                                                                       | 93.044                 | 01/01/11-12/31/11   | 14905-R6                                     | 25,000                                 | 6,235                          |
|                                                                                                                                                                       |                        |                     |                                              | <u>50,000</u>                          | <u>27,826</u>                  |
| Special Programs for the Aging - Title III, Part C -<br>Nutrition Services<br>Total Special Programs for the Aging - Title III, Part C                                | 93.045                 | 01/01/10-12/31/10   | 10305-R5                                     | 228,784                                | 211,630                        |
|                                                                                                                                                                       | 93.045                 | 01/01/11-12/31/11   | 10305-R6                                     | 18,026                                 | 18,026                         |
|                                                                                                                                                                       |                        |                     |                                              | <u>246,810</u>                         | <u>229,656</u>                 |

PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.  
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
 FOR THE YEAR ENDED JANUARY 31, 2011

| Federal Grantor/Pass-through Grantor/Program Title          | CFDA Number | Grant Period      | Agency or Pass-through Number | Program or Award Amount | Federal Expenditure |
|-------------------------------------------------------------|-------------|-------------------|-------------------------------|-------------------------|---------------------|
| Big Brothers Big Sisters of Ulster County                   | 93.616      | 10/01/09-09/30/10 | 90CV0521                      | 18,000                  | 11,510              |
| Mentoring Children of Prisoners                             |             | 10/01/10-09/30/11 | 90CV0377                      | 25,200                  | 13,127              |
| Total Mentoring Children of Prisoners                       |             |                   |                               | 43,200                  | 24,637              |
| Subtotal - U.S. Department of Health and Human Services     |             |                   |                               | 23,659,564              | 16,687,318          |
| <u>The Corporation for National Service</u>                 |             |                   |                               |                         |                     |
| Direct:                                                     |             |                   |                               |                         |                     |
| Foster Grandparent Program                                  | 94.011      | 04/01/09-03/31/10 | 07SFANY006                    | 356,611                 | 59,951              |
|                                                             | 94.011      | 04/01/10-03/31/11 | 10SFANY006                    | 361,675                 | 305,863             |
| Subtotal - The Corporation for National Service             |             |                   |                               | 718,286                 | 365,814             |
| <u>U.S. Department of Agriculture</u>                       |             |                   |                               |                         |                     |
| Pass-through from:                                          |             |                   |                               |                         |                     |
| NYS Department of Health                                    | 10.558      | 10/01/09-09/30/10 | 2139                          | 444,982                 | 268,336             |
| Child and Adult Care Food Program (CACFP)                   | 10.558      | 10/01/10-09/30/11 | 2139                          | 181,946                 | 181,946             |
| Subtotal - U.S. Department of Agriculture                   |             |                   |                               | 626,928                 | 450,282             |
| <u>U.S. Department of Energy</u>                            |             |                   |                               |                         |                     |
| Pass-through from:                                          |             |                   |                               |                         |                     |
| NYS Division of Housing and Community Renewal               | 81.042      | 04/01/09-06/30/10 | C091049-09                    | 500,000                 | 83,566              |
| Weatherization Assistance for Low-Income Persons            | 81.042      | 04/01/10-06/30/11 | C091049-10                    | 821,871                 | 331,653             |
| ARRA - Weatherization Assistance for Low-Income Persons     | 81.042      | 01/01/10-06/30/11 | C092308-10                    | 4,000,000               | 699,742             |
|                                                             | 81.042      | 07/01/09-09/30/11 | C092249                       | 9,634,122               | 5,530,487           |
| Subtotal - U.S. Department of Energy                        |             |                   |                               | 14,955,993              | 6,645,448           |
| <u>U.S. Department of Housing and Urban Development</u>     |             |                   |                               |                         |                     |
| Pass-through from:                                          |             |                   |                               |                         |                     |
| City of Syracuse                                            |             |                   |                               |                         |                     |
| Community Development Block Grants/Entitlement Grants       | 14.218      | 05/01/09-04/30/10 | Year 35                       | 19,950                  | 7,151               |
| Project Connection                                          | 14.218      | 05/01/10-04/30/11 | Year 36                       | 18,950                  | 12,902              |
| Project Connection                                          | 14.218      | 05/01/09-04/30/10 | Year 35                       | 9,000                   | 9,000               |
| Big Brothers Big Sisters                                    | 14.218      | 05/01/10-04/30/11 | Year 36                       | 6,111                   | 3,919               |
| Subtotal - U.S. Department of Housing and Urban Development |             |                   |                               | 54,011                  | 32,972              |
| Total                                                       |             |                   |                               | \$ 40,014,782           | \$ 24,181,834       |

See Accompanying Notes to Schedule of Expenditures of Federal Awards



**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.**  
**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JANUARY 31, 2011**

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**1. BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards presents the activity of federal financial assistance programs administered by People's Equal Action and Community Effort, Inc. (the "Agency"), an entity as defined in the basic financial statements. The information in this schedule is presented in accordance with requirements of OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the presentation of the basic financial statements.

**2. EXPENDITURES OF FEDERAL REVENUE**

The amounts reported as expenditures of federal revenue were obtained from the accounting records utilized to record activity for the applicable program and periods. These accounting records are periodically reconciled to the appropriate federal financial reports for each program. The federal expenditures are recorded on an accrual basis.

**3. INDIRECT COSTS**

Indirect costs are included in the reported expenditures to the extent they are included in the federal financial reports for each program.

**4. MATCHING COSTS**

Matching costs, i.e., the Agency's share of certain program costs, are not included in the reported expenditures.

**PEOPLE'S EQUAL ACTION AND COMMUNITY EFFORT, INC.  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JANUARY 31, 2011**

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**Part I - Summary of Auditor's Results**

- An unqualified opinion, based on our audit, was issued on the financial statements of People's Equal Action and Community Effort, Inc. (the "Agency") as of and for the year ended January 31, 2011.
- The audit disclosed no deficiencies in internal control over financial reporting considered to be material weaknesses of the Agency as of and for the year ended January 31, 2011.
- The audit disclosed no instances of noncompliance which are material to the financial statements of the Agency as of and for the year ended January 31, 2011.
- The audit disclosed no deficiencies in internal control over compliance considered to be material weaknesses of the Agency as of and for the year ended January 31, 2011.
- An unqualified opinion was issued on the Agency's compliance with its major federal programs for the year ended January 31, 2011.
- There were no audit findings which are required to be reported under Section 510(a) of OMB Circular A-133 for the year ended January 31, 2011.
- The dollar threshold to determine Type A programs was \$725,455. The major federal programs of the Agency for the year ended January 31, 2011 were as follows:

| <b>CFDA<br/>Number</b> | <b>Program Title</b>                             |
|------------------------|--------------------------------------------------|
| 93.600/93.708          | Head Start Cluster                               |
| 93.569/93.710          | Community Services Block Grant Cluster           |
| 93.568                 | Low-Income Home Energy Assistance                |
| 81.042                 | Weatherization Assistance for Low-Income Persons |

- People's Equal Action and Community Effort, Inc. did qualify as a low risk auditee for the year ended January 31, 2011.