

PEACE, INC.
RISK ASSESSMENT SUMMARY

The Agency completed a web-based risk assessment report in December 2015 answering questions in the following areas:

1. Governance
2. Financial Management
3. Contracts & Procurement
4. Human Resources
5. Communication Risks
6. Service Delivery Risks
7. Protecting Vulnerable Populations
8. Transportation
9. Property

A summary of some recommendations from this report (see the full report for all recommendations)

- Assign risk management function to a committee and/or individual
- Develop a risk management committee with board involvement
- Address workplace accidents and injuries & workplace violence
- Do regular safety inspections
- Perform a board self-assessment
- Perform background and credit checks on employees that will handle cash
- Develop a contract review checklist (this would help address indemnification, special contract clauses, independent contractors)
- Implement a hiring checklist
- Implement a merit raise system
- Activities and services offered by your organization to members of vulnerable populations should be examined for their appropriateness.
- Review and ensure completeness of your written transportation policies to also include a transportation risk management statement
- Follow a schedule for property inspections and keep maintenance and repair records up to date
- Review and ensure proper language in rental agreements for Agency-owned space
- Ensure your crisis management plan address certain critical areas